The Texas A&M University System

System Faculty Consulting and/or External Professional Employment Application and Approval

With few exceptions, you have the right to request, receive, review and correct information about yourself collected using this form.

Eı	mployee name:	First		Middle		Last
R	ank or Title:					
D	epartment:					
1.	Name and addres	s of employir	ng firm, agency or inc	dividual:		
2.				ture of relationship with ext <u>d</u> include where the work w		
3.	Release time requ	uested?	Yes	No. If yes, the following is	s my basis for req	uesting release time:
4.			ed compensation or priod of this request (value received for faculty see Item 5).	y consulting and	/or external professional
	Note: Faculty co than one year.	onsulting or All authoriza	external professior tions, regardless o	\$>10,000-\$25,000 nal employment requests f length, terminate on Au each fiscal year, defined	will not be gran	nted for a period longer current fiscal year. All
5.	Period of request:	Date		through Date (No late	er than August 31	of current fiscal year)
	Total release time requested for period (if none requested, state N/A):					
6.		•		, the amount and type of e		ned:
<i>El</i> er	<i>mployment</i> , provi	des that a fa	culty member will n	ulation <i>31.05.01, Faculty C</i> not enter into any faculty o ghts to intellectual prope	consulting and/o	or external professional

- a) with system or member-administered funds and/or with significant use of system resources;
- b) after the conclusion of the agreement; or
- c) outside the agreement's technical scope.

CERTIFICATION

I request permission to accept faculty consulting and/or external professional employment. The proposed employment will not interfere with my assigned duties. I will ensure that my assigned duties arising during periods of approved release time will be performed by me or another individual authorized by the member. In such faculty consulting and/or external professional employment, I will act as an individual and not as a representative of The Texas A&M University System.

I agree to furnish reports and additional details of employment as required.

I have read System Policies 07.01, Ethics, and 31.05, External Employment and Expert Witness, and System Regulation 31.05.01, Faculty Consulting and/or External Professional Employment, and agree to conduct my faculty consulting and/or external professional employment in accordance with these policies and this regulation. I feel that my value as a faculty member and my own professional status will be enhanced and improved by the proposed faculty consulting and/or external professional employment.

I certify that:

Employee signature

- any potential or actual conflict of interest between this faculty consulting and/or external professional employment and my responsibilities as an employee of The Texas A&M University System will be promptly disclosed and managed, reduced or eliminated in accordance with applicable federal or state law, system policies or regulations and/or the member's rules and procedures;
- this faculty consulting and/or external professional employment will be conducted at no expense to The Texas A&M University System except as authorized by A&M System policies and regulations;
- all activities performed in connection with the faculty consulting and/or external professional employment will be conducted in accordance with the highest ethical standards of my profession; and
- this proposed faculty consulting and/or external professional employment complies with the provisions of the intellectual property notice stated above.

Universal Identification Number		Date		
Approval recommended:	Release time recommended? Yes No			
Department Head Signature	Print Name	Date		
Approved:	Release time approved?	Yes No		
Dean Signature	Print Name	Date		
Provost Signature	Print Name	Date		
President Signature	Print Name	Date		
Version 08/21				